

# K-4 Transition: Building Programming Projection 2017-2018



Methacton School District  
April 25, 2017

# Process

## Review of enrollment information

- Current enrollment
- Information provided by Milone and MacBroom
- On-going review of actual enrollment to monitor number of sections in each level at each school (This is consistent with what is done each summer)

## Collaboration with administration

- Placement of classrooms within buildings
- Project requests submitted to Mr. Fretz (Director of Facilities) to prepare for 2017-2018 school year

# In general (supports and classes)

Total # of sections (district-wide):

	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4
2016-2017	13	17	17	17	17
2017-2018	13	17	16	18	16

K-4 Special Area Instruction: Art, Music, Library, Physical Education, Instrumental Music

Support: Reading Specialist, Instructional Intervention Specialist, Math Specialist, ESL, OT, PT, Learning Support, Itinerant Learning Support, Emotional Support

- District-wide Elementary Communications program at Arrowhead
- District-wide Elementary Autistic Support program at Woodland

# Projected 2017-2018 # of sections/average class size

School	Arrowhead	Eagleville	Woodland	Worcester
Grade 1	4 sections 18	4 sections 21.5	5 sections 17.8	4 sections 19.25
Grade 2	4 sections 20.75	3 sections 22.6	4 sections 19.75	5 sections 19.2
Grade 3	4 sections 23.25	5 sections 19.6	5 sections 21	4 sections 18.5
Grade 4	4 sections 22.25	4 sections 22.75	4 sections 23.5	4 sections 24

# Projected Kindergarten

Arrowhead	3 sections
Eagleville	3 sections
Woodland	4 sections
Worcester	3 sections

Average class sizes not yet available - registration on-going -  
targeted class size 22 or lower

# Timeline Update

Task	Target	Status
Decision on preferred outcome	February 2017	Complete
Communications	February - September	On-Going; Bi-weekly electronic newsletters
Boundary Line Outreach/Approval	February -March 2017	Complete
School Calendar	February-March 2017	Complete
Transportation Engagement/Planning	March - September	Progressing on schedule; Dr. Harney to set up meeting with community transportation committee
Transportation Stop & Route Tested & Finalized	June 2017	
Transportation Notification to Families	August 2017	
Program Logistics	March - June 2017	Programming Projection Complete
Staffing Determination/Notices	March - June 2017	Initial meetings held; selection of positions slated for prior to May 25th

# Timeline Update

Task	Target	Status
Moving Company Engagement	April - September 2017	Moving Date July 10,11,12; packing memo drafted
Furniture, Materials, Supplies Determination	May - July 2017	Current work: Items being inventoried/recorded for distribution
Furniture, Materials, Supplies Distributions/Moves	June - September 2017	Moving Date July 10,11,12
Renovations Projects Planned	April - June 2017	Building Maps/Projects 2017-2018 reviewed with facilities
Renovation Projects Activity	May - August 2017	Current: planning stage
Elem. School Scheduling	March - August 2017	Principals to collaborate on building master schedule
Home & School Transition	April - July 2017	H & S Transition Committee formed; elections to occur at each school
Student/Parent/Staff Transition Activities	April - September 2017	Various events planned and communicated; planning on-going
Food Services Consolidation Planning/Action	May - August 2017	

# Next steps

## Staff

- Meetings with individual staff members regarding furlough, demotion and displacement occurred April 20, 2017.
- Specific list of available positions to be shared ahead of selection process
- Planning for selection process
- Packing Information

## Students and Families

- Letter being prepared for all families confirming school for 2017-2018 (target May 1st for mailing home)
- Open Houses at each elementary school for student-led tours
  - Arrowhead - May 10th
  - Eagleville - June 1st
  - Woodland - May 16th
  - Worcester - May 3<sup>rd</sup>

## Audubon (activities to mark the closing of the building)

- April 27 Art Show - recognition of students with pieces in the Audubon Art Gallery
- June 7th - time capsule opening